

THE MEDIATION CENTRE OF SOUTHEASTERN ONTARIO (MCSO)
ALTERNATIVE DISPUTE AND CONFLICT RESOLUTION PROGRAM
2012 Registration Form

Section I: Personal Information

Name (first)	(last)	(init.)

Company or Organization (if applicable)		

Street Address		City
_____		_____
Province	Postal Code	
_____	_____	
Work Number	Extension	Fax Number
_____	_____	_____
Home Number	Email	
_____	_____	

Section II: Registration

I am registering for:

- Course on Conflict Resolution and Negotiation Skills**
Friday, April 27 to Sunday, April 29/12 (3 days, 20 hours)
Registration Fee \$675.00 + HST = \$ 762.75

- Course on Mediation Skills**
Thursday, October 25 to Saturday, October 27/12 (3 days, 20 hours)
Registration Fee \$725.00 + HST = \$ 819.25

Payment by cheque or money order payable to the Mediation Centre of Southeastern Ontario. Upon request the payment arrangement can be by Invoice. Fees should ordinarily be paid, or arrangements for payment confirmed, by the Monday prior to the beginning of each Course (MCSO's Contract Date with the Conference Centre).

Registration Information

The Registration Fee includes full noon meal, and morning and afternoon refreshments, for each of the three days of the Course. Sessions start at 9:00 a.m. on each day. MCSO's Certificate will issue to each Registrant completing the Course. *All sessions are at the Queen's University Donald Gordon Conference Centre, 421 Union Street, Kingston.*

Registrants wishing to cancel prior to the Monday before the Course will be issued refund cheques, less a \$50.00 administration fee. Every effort will be made to accommodate difficulties that arise later. (see Contract Date above). NSF cheques will be subject to a \$50.00 administration fee. Registrations can be sent by FAX or Email.

Please forward payment to:

**The Mediation Centre of Southeastern Ontario P.O. Box 29023, Portsmouth PO,
Kingston, K7M 8W6**

For more information, contact The Mediation Centre at Tel: 613-546-6334, Fax: 613-544-5642 or visit www.mediatecentre.com
